

PROCTORIAL NOTICE

THE PROCTORS

The two Proctors are traditionally responsible for ensuring that the Statutes and Ordinances of the University are observed and that order and discipline are maintained within the University (although aspects of the latter have been transferred to the Office of Student Conduct Complaints and Appeals). The Proctors attend all Congregations of the Regent House, University Sermons and other such public occasions and are members of the Board of Scrutiny and various other Boards, Syndicates and Committees.

The Proctors are officers of the University nominated each year by the Colleges in rotation and then elected by the Regent House. By custom, they will normally serve for one year as a Pro-Proctor first. Each incoming Proctor must nominate a Deputy Proctor, who by custom is normally one of the previous year's Proctors. In addition to the regular body of Proctors, Pro-Proctors and Deputy Proctors numbering six, additional Pro-Proctors and Deputy Proctors may be appointed to assist with particular duties, e.g. ceremonial.

Questions about the Statutes and Ordinances or about the University's disciplinary procedures may be addressed to either of the Proctors, but enquiries concerning the Cambridge University Students' Union or the Graduate Union or University clubs and societies should be addressed to the Junior Proctor.

The Proctors may be contacted by telephone or e-mail or by leaving a message at the Proctors' and University Marshal's Office, The Old Schools, Cambridge (Network 33314). The Proctors are normally present at the Office between 3pm and 3.30pm on Wednesdays in Full Term, although it is best to make an appointment.

The Senior Proctor: Dr John Xuereb, (Network) 38353
e-mail: senior.proctor@cam.ac.uk

The Junior Proctor: Dr Karen Ottewell, (Network) 35004
e-mail: junior.proctor@cam.ac.uk

UNIVERSITY CONSTABLES

The University can appoint constables under the *Universities Act 1825* to assist the Proctors. Within 5 miles of Great St Mary's Church they have the legal powers of any constable and members of the University are reminded that it is an offence to assault or obstruct them. Under the General Regulations for Discipline all members of the University must give their name and College on request to any Proctor, Pro-Proctor or other person in authority in the University or the Colleges and must comply with instructions given by a University officer or authorized person in the discharge of their duty.

John Xuereb
St Catharine's College
Senior Proctor 2018-19

Karen Ottewell
Lucy Cavendish College
Junior Proctor 2018-19